

Appendix 1 – Revenue Budget Performance

Children’s Services - Revenue Budget Summary

Month 7 Forecast Variance £'000	Service	2013/14 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
0	Director of Children's Services	177	177	0	0.0%
(64)	Education & Inclusion	6,240	6,142	(98)	-1.6%
(983)	Children's Health, Safeguarding and Care	33,464	32,612	(852)	-2.5%
(892)	Stronger Families, Youth & Communities	19,333	18,556	(777)	-4.0%
(1,939)	Total Revenue - Children	59,214	57,487	(1,727)	-2.9%

Explanation of Key Variances

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
Education & Inclusion			
(172)	Home to School Transport	There is an underspend of £0.172m which shows a small reduction in numbers since last month. The number of pupils transported to/from school for July was 421, September 449, October 465, November 463, December 472 and January 469. A detailed analysis has been undertaken with the budget holder for each area of the budget and these will continue to be monitored monthly.	The underspend relates to continued value for money savings. These savings are incorporated into in the 2014/15 budget proposals.
100	Adult Social Care moves	As part of the Connaught provision it has been agreed that Children’s Services will contribute £0.100m towards the costs relating to Adult Social Care moves.	This is a one-off spend reducing potential overspends in Adult services.
(26)	Other	Minor underspend variances.	

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
Children's Health, Safeguarding & Care			
(357)	Social Work Teams	The Social Work Teams are currently projected to underspend by £0.357m in 2013/14 due to a number of vacant posts.	The savings proposals for 2014/15 include reducing the costs of the institutional care pathway based on the expected activity levels.
127	Care Leavers	Following the completion of work to streamline and simplify the financial monitoring in this area, in preparation for the new partnership arrangements with the Housing directorate, the projected spending on children leaving care has been adjusted downwards. Based on the spend on individual children it is estimated that the care leavers' budgets will be overspent by £0.127m . This is broken down as an overspend of £0.209m for standard care leavers and an underspend of £0.082m for ex-asylum seekers. It is anticipated that the new arrangements with Housing, due to start next April will reduce the overall spending on this service.	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring this budget back in balance where possible. There is an ongoing project to look at cost reductions through better partnership working between Children's and Housing services. Increased activity in care leavers is linked to reductions in Looked After Children so spend in this area is supporting the VFM savings below.
(76)	Adoption Payments	The government have instituted a number of changes and new requirements for the adoption service. Linked to this, a new Adoption Reform grant has been made available partly to fund increases in fees for inter-agency adoptions and partly to facilitate the required changes in processes. It is not yet known what net impact this will have on inter-agency adoption costs and therefore no budget variance has been included at this stage. The £0.076m underspend relates to regular adoption support payments and allowances which are currently running slightly below budgeted levels.	
(361)	Corporate Critical-In House Foster Payments	Part of the VFM budget strategy is to switch the emphasis of fostering placements from IFA to in-house carers. The budgets are based on an increased number of in-house placements with a corresponding reduction in IFA numbers. This has not progressed as quickly as anticipated resulting in the overspend	Continuing the implementing a tiered approach to the procurement of placements reducing the proportion of high cost placements

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
		in IFAs (above) and an underspend of £0.361m in in-house placements.	
(290)	Contact Service	The underspend of £0.290m in this service is predominantly due to the use of sessional and agency staff being considerably less than anticipated in the budget.	
105	Data Retrieval	There is a potential budget pressure of £0.105m relating to work being commissioned to improve data retrieval systems within Children's services.	There are mitigating underspends across Children's Services and every effort will be made to keep the cost of this work to a minimum.
Stronger Families, Youth & Communities			
(697)	Corporate Critical - Children's Agency Placements	<p>The current projected number of residential placements (27.59FTE) is broken down as 23.52FTE social care residential placements (children's homes), 3.65 FTE schools placements, 0.41 FTE family assessment placements and 0.00 FTE substance misuse rehabilitation placements. The budget allows for 22.20 FTE social care residential care placements, 6.00 FTE schools placements, 1.50 FTE family assessment placements and 0.60 FTE substance misuse rehab placements. The number of projected children's home placements is slightly higher than the budget although 1.14 FTE of these are in 'semi independence' with a considerably reduced unit cost. Other residential placement types have been low compared with historic averages, although numbers have increased in recent months. Overall the number of placements is currently 2.71 FTE below the budgeted level, and this combined with the unit cost savings described above result in an estimated underspend of £0.614m.</p> <p>The numbers of children placed in independent foster agency (IFA) placements began to fall during 2012/13 and that trend appears to be continuing in 2013/14, although numbers have ceased to fall in recent weeks. Currently there are 167.21 projected FTE placements. Although this represents a reduction</p>	<p>Although underspending in total, there are areas of pressure within Children's Agency Placement budgets. In particular, the Children's Services Value for Money (VFM) project is effectively addressing the level of activity and spend in IFAs. The plan focuses on strengthening preventive services and streamlining social care processes including:</p> <ul style="list-style-type: none"> • implementing a tiered approach to the procurement of placements for looked after children, reducing the proportion of high cost placements • improving the commissioning and procurement of expert assessments in care proceedings, strengthening arrangements for early permanence planning and increasing the numbers of in house foster placements able to provide tier 1 care. • strengthening early intervention

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
		<p>of 10.0% on last year, the budget strategy included a target for switching the emphasis from IFA to in-house carers which has not been achieved. On that basis budget for IFA placements is 154.00 FTE which is currently being exceeded by 13.21 FTE placements resulting in an anticipated overspend of £0.116m.</p> <p>The current projected number of disability placements is 17.41 FTE with an average unit cost of £1,748.68. The number of placements is 3.91 FTE above the budgeted level. The average weekly cost of these placements is £469.59 lower than the budgeted level and the combination of these two factors together with a projected underspend of £0.037m on respite placements, results in an underspend of £0.011m.</p> <p>It is currently anticipated that there will be 1.03 FTE secure (welfare) placements and 1.64 FTE secure (justice) placements in 2013/14. The budget allows for 1.25 FTE welfare and 0.75 FTE justice placements during the year. There are currently two children in a secure (welfare) placement and one in a secure (criminal) placement resulting in a projected underspend of £0.188m</p>	<p>and preventive services and commissioning a transformation change programme to support the re-structuring of social work services.</p> <p>For 2014/15, the current position indicates increased risk due to an increase of 5 placements late in the financial year. The position is being monitored closely and may result in early pressure on the budget but is not expected to impact on the overall achievement of budget proposals and savings for next year which currently include service pressure funding of £1.5m. The success of the Early Help strategy will be crucial to the ongoing management of this budget,</p>
(80)	Other	Minor underspend variances	

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Adult Services – Revenue Budget Summary

Month 7 Forecast Variance £'000	Service	2013/14 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
1,893	Adults Assessment	47,833	49,313	1,480	3.1%
1,300	Adults Provider	14,762	15,856	1,094	7.4%
(4)	Commissioning & Contracts	485	259	(226)	-46.6%
3,189	Total Revenue - Adult	63,080	65,428	2,348	3.7%

Explanation of Key Variances

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
		The key variances across Adult Social Care are as detailed below:	Further plans are being developed and mitigating action is being taken to reduce these forecast overspends.
Adults Assessment			
see below	Assessment Services	Assessment Services is showing an overspend of £1.480m (3.1% of net budget) at Month 9, which is an improvement of approximately £0.400m from Month 7. The overspend is broken down as follows: -	
1,390	Corporate Critical - Community Care Budget (Older People)	The pressure on the Older People community care budget relates to the Supported Living and Extra Care Housing savings target of £1.640m jointly commissioned with Housing which is now not expected to be delivered in year. The target includes options around Sheltered Housing, Shared Lives and other accommodation. These options are complex and there are significant service, legal, financial and commissioning considerations to work through for each option that will require a greater lead-in time than originally anticipated. Currently,	Corporate strategic work is ongoing to deliver the extra care units required and explore/develop the other options-this includes the proposal for Brookmead, which is unlikely to deliver cost savings until 2014/15 or beyond. Placements are also being managed to contain the potential overspend in

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
		there is a significant risk that units and/or alternative options will not be deliverable in time to achieve the savings target for 2013/14.	<p>2013/14.</p> <p>As mentioned in the main report, available corporate risk provision is being used to mitigate the council's overall position which is primarily due to the pressures detailed here and under Adults Provider services.</p> <p>The pressures on the Adult Social Care budget have been reviewed further since draft budget proposals for 2014/15 were presented to Policy & Resources Committee on 5th December. Current projections indicate that pressures are likely to be higher than initially estimated and revised budget proposals therefore provide for further service pressure funding of £1m; a total of £2.5m.</p>
(26)	Corporate Critical - Community Care Budget (Learning Disabilities)	Learning Disabilities are reporting an underspend of £0.026m at Month 9, which is a slight decrease from Month 7. A pressure of £0.070m relates to day services where double running will be necessary until the savings in provider services can be achieved. As highlighted previously, it should be noted that the potential impact from Ordinary Residence 'OR' claims against the budget is £0.766m full year effect, of which £0.187m is included in the forecast. All OR applications need to be reassessed by B&H and are prioritised against risk, therefore there can be a delay in acceptance. Although the majority of applications are legally justifiable, some are disputed successfully.	The risk in relation to OR claims has been taken into account in the decision referred to above to increase the service pressure funding in 2014/15,
565	Corporate	Under 65's are currently showing an overspend of £0.565m (a	Continuing to explore alternative

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
	Critical - Community Care Budget (Under 65's)	decrease of £0.150m from Month 7 following realignment of Financial Recovery Plan targets between this budget and Older People). The underlying pressure is largely due to the full-year effect of the increased complexity (e.g. Acquired Brain Injury) in small numbers of high cost placements against homecare and direct payments. Actual whole time equivalent client numbers are 131 more than budgeted (increase of 19%).	models of provision and funding.
(54)	Corporate Critical - Community Care Budget (HIV)	The underspend is a continuation of the activity and spending levels experienced over the last 2 financial years. Consideration needs to be given to realigning budget, given the pressures on other areas described above.	
(395)	Support & Intervention Teams	The forecast underspend now includes one-off release of Winter Pressure funding carried forward from 2012-13 of £0.353m and vacancy management savings identified across the service to help the overall TBM position across Assessment.	
Adults Provider			
1,094	Adults Provider	<p>The forecast overspend includes an assessed risk of £0.840m against the achievement of savings targets totalling £1.640m (2013/14 targets and unachieved targets in 2012/13). Achievement of the savings is dependent on the commissioning review of day options, the corporate VFM programme on transport, the review of options for different service models led by a corporate working group, and the Learning Disabilities accommodation review, all of which are underway.</p> <p>The forecast overspend also includes additional pressures on Adults Provider budgets due to increased staffing in the Resource Centres for Older People (£0.448m) which has been partly offset by one off and recurrent Department of Health Social Care funding (£0.262m), projected shortfalls on Residents' Contributions (£0.048m) and other minor</p>	<p>The services are working to implement the changes required to deliver the savings and to identify further opportunities to make efficiencies across all the services. There is an ongoing workstream to ensure that all appropriate funding streams are maximised. However, this is unlikely to address the potential overspend of £1.094m.</p> <p>See above in relation to 2014/15 service pressure funding assumptions.</p>

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
		underspends of £0.020m.	
Commissioning & Contracts			
(226)	Commissioning & Contracts	A detailed review of all areas of spending across the service has identified savings against contracts with voluntary organisations and vacancy management savings.	

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Environment, Development & Housing - Revenue Budget Summary

Month 7 Forecast Variance £'000	Service	2013/14 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
257	Transport	(3,983)	(3,799)	184	-4.6%
178	City Infrastructure	27,994	27,994	0	0.0%
20	City Regeneration	1,197	1,230	33	2.8%
37	Planning & Public Protection	4,515	4,542	27	0.6%
492	Total Non Housing Services	29,723	29,967	244	0.8%
8	Housing	15,746	15,739	(7)	0.0%
500	Total Revenue - Environment, Development & Housing	45,469	45,706	237	0.5%

Explanation of Key Variances:

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
Transport			
(84)	Corporate Critical – Parking Operations	<p>Overall the corporate critical parking budget is forecast to underspend by £0.084m. The main components of this are:</p> <ul style="list-style-type: none"> • London Road car park is expected to achieve additional income of £0.177m largely as a result of letting an additional 220 season ticket spaces to a large local business. • Surplus permit income of £0.147m. This has been caused by increased demand for permits, partially trader permits where 	Actual income is monitored and reported on a monthly basis as part of the TBM process. Therefore any significant variations to the forecast are reported and acted upon regularly.

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		<p>removal of the waiting list has increased demand and also a general migration from on-street parking to permits.</p> <ul style="list-style-type: none"> • An expected £0.105m surplus on leased car park income. • On-street parking income received to date and the forecast tariff model indicates a potential under achievement of income by approximately £0.009m. There has been an improvement in the forecast due to in part to the impact of free parking in December being less than anticipated. • There is a forecast under-achievement of income of approximately £0.361m relating to other off street car parks. It is possible that changes in prices have resulted in greater movement to on street parking. • There is a forecast under-achievement of £0.165m relating to Penalty Charge Notice (PCN) income. • There is a forecast underspend of £0.106m on unsupported borrowing costs relating to pay & display machines which have now been fully paid for. • A forecast underspend of £0.045m on the cash collection contract. • Other minor underspends of £0.039m. 	<p>The budget proposals for 2014/15 do not assume any increase in parking income,</p>
140	Highways	<p>An overspend of £0.100m is anticipated on the safety maintenance reactive budget as a result of increased repairs following damage due to the recent storm and adverse weather. In addition there are smaller forecast pressures totalling £0.047m which include cost of external specialists</p>	<p>The service will continue to identify potential salary variances and cost recovery to fund the highlighted pressures.</p>

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		<p>to undertake street work inspections (£0.020m) and legal and counsel costs (£0.015m).</p> <p>There is also a pressure of approximately £0.069m on staff and agency costs. This has decreased since Month 7 partly due to changes in staff provision of the out of hours services where the cost of temporary cover is less than the original budgeted cost. The employee costs overspend is offset by additional income generated through inspection work and licences – total income being £0.076m greater than budgeted.</p>	
128	Highways Engineering	<p>The £0.128m variance relates to Highways Engineers' costs rechargeable to capital. The expected value of works rechargeable to capital is less than the budgeted recovery target. The current forecast has been based on a high level analysis of the expected works during the year.</p>	<p>No reasonable mitigations have been identified and this has been factored into assumptions for service pressure funding requirements for 2014/15.</p> <p>To manage this pressure in future, £0.100m service pressure funding has been provided for in the 2014/15 budget proposals to recognise the reduced ability of the service to recover costs through recharging to capital schemes.</p>
City Infrastructure			
(161)	City Infrastructure Management & Admin	<p>A review of the budgets has identified various potential underspends in relation to vacancy management, supplies and services and partnership contributions from other local authorities for management and administration support in the year.</p>	
95	CityClean	<p>An overspend of £0.114m has been reported within the City Clean Operations section. The majority of this relates to the impact of industrial action, which has an estimated cost to the service of</p>	<p>The use of agency staff across the street cleansing service will be reviewed as a potential to reducing the variance across the remainder of the year.</p>

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		<p>approximately £0.078m. Other variances relate to additional costs expected due to provisions for new rounds bedding in and service redesign.</p> <p>There is an expected underspend within the Contracts and Projects team of approximately £0.021m. This largely relates to variances in staff budgets and expected underspend on the cost of maintenance and cleaning of public conveniences. Various sites have been temporarily shut due to major development or have transferred to external management. This variance has not previously been reported in the TBM process due to the full year implications being unclear.</p>	
66	City Parks	<p>There is a forecasted £0.065m under-achievement of income at Roedean and Rottingdean golf courses. The leases have come to an end and the sites have been re-marketed. Roedean has been re-let but the rent has reduced reflecting the economic downturn.</p>	<p>Rottingdean has been marketed twice but a suitable tenant is still being sought.</p> <p>To manage this pressure in future, £0.250m service pressure funding has been provided for in the 2014/15 budget proposals to recognise a number of income pressures across services including £0.050m for City Parks.</p>
City Regeneration			
18	Economic Development	<p>Two variances have been identified within this budget:</p> <ul style="list-style-type: none"> • Unbudgeted funding for contributions to the Key Cities partnership totalling £0.008m. • £0.010m of costs associated to the Building Futures project originally anticipated to be recoverable from the grant funding. 	<p>The Key Cities contribution has been factored into assumptions for service pressure funding requirements for 2014/15.</p> <p>It is not considered appropriate to reduce expenditure elsewhere within the budget as this will impact on the committed initiative programmes.</p>
15	Sustainability	<p>Pressure of £0.015m relates to an unrecoverable</p>	<p>This pressure has been factored into</p>

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		income budget to cover the cost of staff time.	assumptions for service pressure funding requirements for 2014/15.
Planning & Public Protection			
(10)	Development Planning	<p>There is a forecast overspend of £0.063m within Development Management which largely relates to employee costs of covering various long term sickness and maternity absences. The income forecast is expected to be close to budget for the year. This is based on the anticipated number of applications and includes an assessment of the likelihood of receiving income from major applications.</p> <p>A further £0.017m pressure has been identified within the Building Control service. This is a forecast net position of the service, after considering underspending on the salary budget and underachievement on income.</p> <p>These variances are offset to an extent by a shorter than expected 'Examination in Public' into the City Plan reducing the forecast spend by £0.080m.</p>	<p>Work to improve income forecasting, supported by the finance team, means that income forecasts are now considerably more accurate.</p> <p>It is not considered appropriate to reduce employee expenditure as this would have an impact on the ability of the service to generate income.</p> <p>There are underlying income pressures in this service and to manage this pressure in future, £0.250m service pressure funding has been provided for in the 2014/15 budget proposals to recognise a number of income pressures across services including £0.100m for planning and licensing income pressures.</p>
37	Public Protection	<p>A £0.078m forecast overspend reflects the anticipated variance on licensing income budgets where there is little scope to generate additional income, and variances on the employee budget.</p> <p>This is partly offset by a salary underspend of £0.041m within the Trading Standard service where vacancies are currently being managed.</p>	<p>Forecasts will be reviewed monthly to determine if additional income and cost reductions can offset the pressure. The possibility of recovering potential costs of site investigation at Saltdean is being explored.</p>
Housing			
(257)	Corporate	There is a projected improvement on Housing	Current projections indicate potential service

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
	Critical Temporary Accommodation & Allocations	Benefit collection based on current income levels. Costs related to the 'spot purchase' of Bed & Breakfast have been managed down below budget. Welfare reforms have not had as much impact as anticipated in 2013/14. That said, it remains prudent to closely monitor the impact of Welfare Reforms (including Universal Credit) and to anticipate a need for bad debt provision in 2014/15 arising from default on rent payment and eviction of tenants in receipt of benefit who are currently in private rented sector accommodation.	pressures of up to £0.640m in 2014/15 in relation to increasing numbers of 'acceptances' and rising costs of accommodation. This has been provided for in the 2014/15 budget proposals.
134	Travellers	There is minimal change in the forecast from Month 7. There is a £0.041m overspend on the Horsdean site due to major works including plumbing and drainage, essential health and safety works, back-dated utility bills, increased security costs and income loss due to the site being closed. The projected overspend reflects the decision not to install a new CCTV system at Horsdean in 2013/14 and the reduced waste removal costs at Horsdean by introducing City Clean service at the site. There have also been lower than expected legal costs. There is a £0.053m overspend on unauthorised encampments due to fly tipping waste removal costs and increased costs for the removal and storage of vehicles.	The financial recovery process in place has helped to significantly reduce the projected overspend. Efficiencies are being found from office costs, site running costs and a negotiated reduction in security rates. We are exploring other ways we could prevent expenditure on unauthorised encampments. This is a very reactive service and we are limited in our ability to control expenditure but will be making every effort. To manage this pressure in future, £0.100m service pressure funding has been provided for in the 2014/15 budget proposals to recognise increasing costs in this service.
19	Supported Accommodation	The £0.019m pressure is due mainly to staffing costs.	We will look to find efficiency services from elsewhere to mitigate this pressure.
97	Other Housing	A review of the capitalisation of legitimate staff costs against the remaining private sector renewal / disabled facilities grant capital schemes has identified that £0.030m of revenue cost will be capitalised in 2013/14, therefore reducing the	We will look to find efficiency services from elsewhere to mitigate this pressure.

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		pressure to £0.140m. There are offsetting underspends in Housing Options due to reduced staffing costs, including vacant posts and reduced costs relating to sickness absence.	

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Assistant Chief Executive - Revenue Budget Summary

Month 7 Forecast Variance £'000	Service	2013/14 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
3	Communications	791	794	3	0.4%
0	Royal Pavilion, Arts & Museums	3,773	3,773	0	0.0%
152	Tourism & Venues	1,599	1,830	231	14.4%
(11)	Policy, Civic, Performance & Communities	5,910	5,899	(11)	-0.2%
0	Sport & Leisure	891	891	0	0.0%
144	Total Revenue - Assistant Chief Executive	12,964	13,187	223	1.7%

Explanation of Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
Communications			
3	Communications	Minor overspend.	
Royal Pavilion, Arts & Museums			
0	Royal Pavilion, Arts & Museums	Break-even position reported at Month 9.	
231	Tourism & Venues	Tourism & Venues are reporting a pressure of £0.231m at Month 9, which is an increase of £0.079m from Month 7 (due to revised income forecast from bookings) and is broken down as follows: - Venues had an overspend of £0.422m last financial year due mainly to reduced bookings for entertainments. As a result of the action taken to help secure further bookings and maximise future	The Service is reviewing all areas of expenditure and has introduced a spending freeze to reduce costs as much as possible to offset the income shortfall

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		business opportunities the overall pressure reported this financial year is much improved (£0.194m at Month 9). There is a pressure of £0.037m against Tourism relating to an overspend on staffing costs and reduced advertising receipts against Marketing.	
Policy, Civic ,Performance & Communities			
(11)	Policy, Civic, Performance & Communities	Minor underspend reported at Month 9.	
Sport & Leisure			
0	Sport & Leisure	Sport & Leisure are reporting a break-even position at Month 9. However there is a risk in respect of liabilities for Saltdean Lido until a lease is granted to an external operator. This is nearing completion	

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Public Health – Revenue Budget Summary

Month 7 Forecast Variance £'000	Service	2013/14 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
0	Public Health	158	158	0	0.0%
0	Community Safety	1,481	1,481	0	0.0%
7	Civil Contingencies	177	187	10	5.6%
7	Total Revenue - Public Health	1,816	1,826	10	0.6%

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
Public Health			
0	Public Health	This is a ring-fenced grant of £18.2m from the Department of Health, which is being provided to give local authorities the funding needed to discharge their new public health responsibilities. The expectation is that funds will be utilised in-year, but if at the end of the financial year there is any underspend this can be carried over, as part of a public health reserve, into the next financial year. In utilising those funds next year, the grant conditions will still need to be complied with.	
Community Safety			
0	Community Safety	Community Safety is forecasting a break-even position at Month 9.	
Civil Contingencies			
10	Civil Contingencies	There is a small pressure being reported due to slightly increased staff costs	Non-pay budget areas will be closely reviewed and savings generated where possible to cover identified pressure.

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Resources & Finance and Law - Revenue Budget Summary

Month 7 Forecast Variance £'000	Service	2013/14 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
(476)	City Services	13,690	13,184	(506)	-3.7%
(100)	Housing Benefit Subsidy	(569)	(569)	0	0.0%
0	HR & Organisational Development	4,371	4,351	(20)	-0.5%
250	ICT	6,865	7,090	225	3.3%
(342)	Property & Design	4,476	4,014	(462)	-10.3%
(125)	Finance	6,449	6,310	(139)	-2.2%
(31)	Legal & Democratic Services	3,308	3,234	(74)	-2.2%
(824)	Total Revenue - Resources & Finance	38,590	37,614	(976)	-2.5%

Explanation of Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
City Services			
(506)	City Services	Revenues and Benefits are forecasting an underspend of £0.689m, an increase of £0.021m compared to the previous month. This is the first year of budgeting for the new welfare reforms, and the delays and complexities of the schemes have been difficult to project. The underspends have been mostly from payments from the Local Discretionary Social Fund (£0.371m), Council Tax Relief (£0.226m), and other discretionary discounts and payments	To reflect actual expenditure in 2013/14, it is proposed to reduce the recurrent Council Tax Reduction Discretionary Fund from £200k per annum to £100k per annum in 2014/15 which is still in excess of the current level of awards.

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Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		<p>(£0.140m) due to initial take up being lower than anticipated. However, these lower than expected costs have helped shape the budget planning process for 2014/15. Elsewhere in the service, there are higher than expected staff costs of £0.062m, partly offset by net minor underspends of £0.014m.</p> <p>The 2013/14 included challenging new income targets for life Events which it is working hard to meet in full. This month the overall expected pressure has risen to £0.183m (following several months of modest improvement), due mostly to a further reduction in anticipated income within the Registrar's service. This service is now projecting a pressure of £0.124m, though there are plans in place to address this.</p> <p>Income pressures from the Crematorium, mostly due to the impact of major works from the Mercury Abatement scheme, are forecast at £0.117m. However, vacancy management is likely to offset this by £0.075m and one-off resources of £0.045m have also been made available to address the pressure. Furthermore, the works are due to complete in early 2014 when the capacity of the service is expected to return to normal. Elsewhere in Bereavement Services, plot sales at the Woodland Valley Burial Site have been less than expected,</p>	<p>A financial recovery plan for Life Events has been drawn up within the service. However it is to be noted that whilst it is hoped that the projections for Life Events will improve again during the remainder of this financial year, the full effect of the recovery plan may not be seen until 2014/15.</p>

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		resulting in a shortfall there of £0.050m.	
Housing Benefit Subsidy			
0	Corporate Critical - Housing Benefit Subsidy	The Housing Benefit Subsidy budget is expected to achieve a breakeven position. This is a deterioration of £0.100m compared to Month 7. The main reason for this is that the overall position on the recovery of overpaid benefit is worse than previously forecast.	
HR & Organisational Development			
(20)	HR & Organisational Development	Human Resources and Organisational Development identified a pressure of £0.124m following an analysis of the service's budget to realign staff estimates and income. This pressure has now been fully addressed for 2013/14 through a range of measures including holding vacancies, business process improvement efficiencies and reductions in the numbers attending forecast training and professional qualifications for 2013/14. It is anticipated that the HR & OD service will have £0.020m underspend for 2013/14.	
ICT			
225	ICT	<p>The forecast at Month 9 is an overspend of £0.225m made up of:</p> <ul style="list-style-type: none"> • Pressures on our VFM savings targets (Microsoft Enterprise agreement and telephony) as well as an overspend on our contracts budget due to ongoing security issues (£0.140m). • Additional staffing costs arising from information security compliance urgent 	The service is developing a financial recovery plan in the context of planning the delivery of the ICT Investment Plan and meeting new demands for increased information security following the government's recent announcement of a 'zero tolerance' approach. There will be ongoing costs of the tighter security regime which will be factored into the service pressure assumptions for 2014/15.

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		temporary contractors (£0.015m). <ul style="list-style-type: none"> • Improvements to the internet feed to enhance internet performance in order to protect core business use (£0.035m). • Review of storage area network due to additional demands on storage and backup relating to security compliance work (£0.035m). 	There is a more detailed report on the ICT strategy and financial implications elsewhere on this agenda.
Property & Design			
(462)	Property & Design	The commercial rent forecasts are being maintained with income collection performing well despite the uncertain economic climate for rental properties on the high street.	Additional income from the commercial portfolio is incorporated into the budget proposals.
Finance			
(139)	Finance	The overall underspend results partially from vacancies and partially from lower than anticipated implementation costs for service developments relating to banking, income and e-Budgeting.	
Legal & Democratic Services			
(74)	Legal & Democratic Services	The Forecast under spend in Legal Services has increased by £0.043m to £0.074m since Month 7, due to improving income generation/collection and vacancy control.	

Appendix 1 – Revenue Budget Performance

Corporate Budgets - Revenue Budget Summary

Month 7 Forecast Variance £'000	Service	2013/14 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
(150)	Bulk Insurance Premia	3,167	2,917	(250)	-7.9%
54	Concessionary Fares	10,144	10,198	54	0.5%
(25)	Capital Financing Costs	9,330	9,330	0	0.0%
0	Levies & Precepts	158	158	0	0.0%
1,355	Corporate VfM Savings	(1,126)	229	1,355	120.3%
(587)	Risk Provisions	3,030	2,463	(567)	-18.7%
38	Other Corporate Items	(14,918)	(14,872)	46	0.3%
685	Total Revenue - Corporate Budgets	9,785	10,423	638	6.5%

Explanation of Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
Bulk Insurance Premia			
(250)	Bulk Insurance Premia	The underspend relates to a lower level of insurance claims expected to be paid during this year.	A saving (reduced commitment) of £0.100m has been built into the budget for next year to reflect lower payments on claims based on current trends.
Concessionary Fares			
54	Concessionary Fares	There is a projected overspend of £0.054m on concessionary bus fares. Of this, £0.029m relates to increased journey numbers and higher than estimated average fares on services between Brighton and destinations in Mid-Sussex, as well as the impact of an improved service from the end of May on a route to / from Crawley. The	Underspends on other corporate budgets, notably bulk insurance premia, will be used to mitigate this pressure. For 2014/15, the overall budget for reimbursing local bus operators for the cost of free travel for pensioners and the disabled is forecast to increase by 4.6% to £10.6m next year.

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		remaining £0.025m overspend relates to supported bus routes within the city boundaries where there has been a significant increase in journey numbers and slightly higher than anticipated average fares from April. In comparison with earlier years the increased journey numbers are likely to be linked to the good weather experienced over the summer.	Additional (committed) funding of £0.270m is provided for in the 2014/15 budget proposals to manage this impact. More information is provided in the General Fund Revenue Budget report on this agenda.
Capital Financing Costs			
0	Capital Financing Costs	The council will not undertake new external borrowing during 2013/14 to fund schemes such as the Keep and the work styles programme but has instead funded these schemes temporarily from internal reserves. This has resulted in reduced costs but this is offset by low investment rates and currently the budget is forecast to break-even.	
Corporate VFM Projects			
1,355	Corporate VFM Projects	The overspend relates to the level of uncertain savings resulting from Accelerated Service Redesign (voluntary severance (VSS) scheme) process and IT category spend outside of the ICT service. Details are provided in Appendix 2 (VFM Programme).	Please see Appendix 2 for information.
Risk Provisions			
(567)	Risk Provisions & contingency	The risk provision budget includes the following main items: <ul style="list-style-type: none"> • Pay and Pension provisions of £1.934m. All remaining funds will be transferred to reserves to support future restructures or anticipated increases in 	Risk provisions have been reviewed and, where possible, released to support the 2014/15 budget. The General Fund Revenue Budget report on this agenda provides more information.

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		<p>pension contribution costs.</p> <ul style="list-style-type: none"> • Risk provisions of £0.587m of which £0.020m is potentially required to fund the cost of clearing the seafront after the recent storms. • Contingency and other items of £0.509m, mostly relating to Welfare Reform. <p>The remaining risk provision of £0.567m has been utilised to partially mitigate the forecast outturn overspend. The remaining overspend must be taken into account when setting the 2014/15 budget.</p>	
Other Corporate Items			
46	Other Corporate Items	Variances on unringfenced grants.	

Appendix 1 – Revenue Budget Performance

Housing Revenue Account - Revenue Budget Summary

Month 7 Forecast Variance £'000	Housing Revenue Account	2013/14 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
14	Employees	8,594	8,536	(58)	-0.7%
4	Premises – Repair	11,029	11,058	29	0.3%
(171)	Premises – Other	3,363	3,170	(193)	-5.7%
23	Transport & Supplies	2,211	2,248	37	1.7%
92	Support Services	2,024	2,136	112	5.5%
(3)	Third Party Payments	147	144	(3)	-2.0%
0	Revenue contribution to capital	20,774	20,774	-	0.0%
(231)	Capital Financing Costs	8,148	7,896	(252)	-3.1%
(272)	Net Expenditure	56,290	55,962	(328)	-0.6%
17	Dwelling Rents (net)	(49,236)	(49,219)	17	0.0%
(64)	Other rent	(1,269)	(1,333)	(64)	-5.0%
95	Service Charges	(4,932)	(4,837)	95	1.9%
(15)	Supporting People	(465)	(480)	(15)	-3.2%
2	Other recharges & interest	(388)	(402)	(14)	-3.6%
35	Net Income	(56,290)	(56,271)	19	0.0%
(237)	Total	-	(309)	(309)	

Appendix 1 – Revenue Budget Performance

Explanation of Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
Housing Revenue Account			
(58)	Employees	The expenditure for employees is forecast to underspend by £0.058m. This is mainly due to vacancy underspends across the Housing Management Service.	
29	Premises - Repairs	The main variations forecast within the Premises Repairs area include forecast underspends for Responsive Repairs of £0.072m and Empty Property Repairs of £0.085m as a result of cost efficiencies achieved with the Repairs Partnership. These underspends are offset by increased expenditure of £0.200m for Fire Safety surveys.	This is currently being managed within the service by underspends elsewhere in the HRA.
(193)	Premises-other	The forecast expenditure for gas and electricity has reduced by £0.183m due to lower contract inflationary increases and less usage than originally budgeted for.	
37	Transport & Supplies	Additional costs of £0.020m for supporting regeneration at Kingswood and Milner, working with families of multiple deprivation. Additional surveyors' fees of £0.020m in relation to Mutual Exchanges.	This is currently being managed within the service by underspends elsewhere in the HRA.
112	Support Services	Additional Legal (£0.090m) and Human Resources (£0.030m) support is required by Housing Services due to additional work requirements resulting from welfare reform, capital programme major projects and review of various Housing management services. This has been offset by a small underspend in the charge for the community alarm service	This is currently being managed within the service by underspends elsewhere in the HRA.
(252)	Capital Financing Costs	This forecast underspend is due to a reduction in interest costs payable as a result of lower levels of borrowing than originally budgeted for.	

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
(64)	Rents-Other	This over achievement of income relates to an increase in car park income from private users and an over achievement of income for commercial rents due to rents being revised after the original budget was set.	
95	Service Charges	There is a reduction in the service charges to leaseholders income of approximately £0.070m which relates to the actual cost of services for 2012/13 (recently billed) being lower than estimated. It has previously been reported that TV Aerial income is forecast to be £0.024m less than budgeted as a result of charges to a further group of tenants not being applied at 1 st April 2013. This is due to a dispute over whether installations have been completed as expected.	This is currently being managed within the service by underspends elsewhere in the HRA. Leaseholder Service charges budgets are reviewed annually as part of the budget setting process to incorporate changes to services and forecast spends.

Appendix 1 – Revenue Budget Performance

Dedicated Schools Grant - Revenue Budget Summary

Month 7 Forecast Variance £'000	Dedicated Schools Grant (DSG)	2013/14 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
0	Individual Schools Budget (ISB) <i>(This does not include the £7.114m school balances brought forward from 2012/13)</i>	124,167	124,167	0	0.0%
(15)	Early Years Block (excluding delegated to Schools) including; Private Voluntary & Independent (PVI) <i>(Early Years 3 & 4 year old funding for the 15 hours free entitlement to early years education)</i>	11,867	11,802	(65)	-0.5%
40	High Needs Block (excluding delegated to Schools); <i>(This includes the £1.089m underspend brought forward from 2012/13)</i>	13,261	12,980	(281)	-2.1%
(654)	Exceptions and Growth Fund	4,604	3,936	(668)	-14.5%
0	Grant Income	(152,810)	(152,810)	0	0.0%
(629)	Net DSG Budget	1,089	75	(1,014)	-93.1%

Explanation of Key Variances

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
Early Years Block			
(65)	Funding for Two Year Olds	This relates to a lower than anticipated take up of early years free entitlement for 2-year olds.	
High Needs Block			
94	Sick Children	Estimated overspend in the budget for educating children who are unable to attend school due to illness and are taught in hospital.	
(200)	Educational Agency	Costs in children's education agency placements being	

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
	Placements	less than anticipated due to a lower than budgeted number of placements.	
(39)	Education of Looked After Children	Average unit costs are lower than originally budgeted.	
(60)	Unspent balance brought forward from 2012/13	Currently unspent in 2013/14.	
(76)	Various	Other minor underspends.	
Exceptions & Growth Fund			
		The total underspend of £0.668m in this area relates to items specifically approved by the Schools Forum and is therefore not available for general DSG spending.	
(350)	Early Years	This relates to increasing the capacity of providers and must be spent on this subsequently in 2014/15.	
(159)	Exceptions	This central budget is held to meet historical commitments, for example, schools' equal pay and combined services costs, together with other statutory items paid on behalf of schools. The allocation of the Exceptions budget is approved by the Schools Forum. This small underspend relates to the currently unallocated exceptions budgets.	
(130)	Carbon Reduction Commitment (CRC)	£0.130m relates to the CRC underspend in 2013/14.	
(90)	Admissions & Transport	Staff and other savings.	
61	Various	Other minor overspends.	

Appendix 1 – Revenue Budget Performance

NHS Trust Managed S75 Budgets - Revenue Budget Summary

Month 7 Forecast Variance £'000	S75 Partnership	2013/14 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
220	Sussex Partnership Foundation NHS Trust (SPFT)	11,429	11,568	139	1.2%
63	Sussex Community NHS Trust (SCT)	641	688	47	7.3%
283	Total Revenue - S75	12,070	12,256	186	1.5%

Explanation of Key Variances

Key Variances £'000	Service	Description (Note WTE = Whole Time Equivalent)	Mitigation Strategy (Overspends only)
Sussex Partnership Foundation NHS Trust			
139	SPFT	Sussex Partnership NHS Foundation Trust are reporting an overspend of £0.278m at Month 9 (a decrease of £0.162m from Month 7). The overspend reflects pressures from a lack of affordable residential and nursing placements across the board, potentially leading to increased use of high cost placements and waivers within Older People Mental Health. There continues to be a pressure from an increase in need and complexity in Adult Mental Health and forensic services within residential and supported accommodation. Overall activity shows that there are 72 whole time equivalent clients more than budgeted (increase of 9%). In line with the agreed risk-share arrangements for 2013/14 any overspend will be shared 50/50 between SPFT and BHCC and this has been reflected in the overspend of £0.139m reported here.	Ongoing scrutiny at Panel and identifying appropriate funding streams. The BHT Start project has been extended. Move on activity to remain a key element of work for Transitions team and Recovery services.
Sussex Community NHS Trust			
47	SCT	The pressure of £0.047m against the Integrated Community Equipment Store (ICES) budget, reflects the continued increased demand for equipment and is a continuation of the trends seen in last financial year. This is a slightly reduced pressure than reported at Month 7.	Options on service models were reported to Adult Care & Health Committee in September.